

## CONTRACTORS' ALL RISK (ANNUAL & SPECIFIC)

### Guide for Completion

Please complete all sections of this form and note the following:

- The completion of this form does not constitute acceptance of liability by the Insurer
- The Claim Advice Form is required to be returned immediately

The following documentation is required to proceed with the claim:

### MATERIAL DAMAGE

- Completed claim form (immediately required)
- Signed Contract between all parties concerned
- Letter of award
- Bill of quantities/quotations pertaining to the contract
- A formulated claim which includes repair quotations/invoices pertaining to the damages
- Photographs of the damages
- Any other supporting documentation i.e. maps, plans, wayleaves etc.

### LIABILITY

- Documentation as per the above
- A detailed report including the insured's stance regarding liability
- Contact details of the third party if insured has already been approached
- All third party correspondence to be directed/forwarded to Mirabilis

Additional information may be required.

### MIRABILIS ENGINEERING UNDERWRITING MANAGERS (PTY) LTD

MIRABILIS IS AN AUTHORISED FINANCIAL SERVICES PROVIDER: 28190

PHYSICAL ADDRESS: 1<sup>ST</sup> FLOOR, CRADOCK PLACE, 5 CRADOCK AVENUE, ROSEBANK, 2196  
TEL NO: 0861 100 100 | +27 11 880 8200  
REGISTRATION NO: 2006/018854/07

POSTAL ADDRESS: PO BOX 2081, SAXONWOLD, 2132  
FAX NO: +27 11 880 6857  
VAT NO: 4130230354

**CLAIM ADVICE FORM – CONTRACTORS’ ALL RISK (ANNUAL & SPECIFIC)**

*Please complete in full and return to [claims@mirabilis.net](mailto:claims@mirabilis.net)*

1) **Policy Number:**

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2) **Brokerage:**

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3) **Insured:**

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4) **Insured Contact Name:**

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5) **Insured Contact Number:**

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6) **Insured Email Address:**

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7) **Insured Cellphone Number:**

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8) **Date and Time of Loss / Damage:**

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9) **Site Physical Address:**

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10) **Description of Works:**

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11) **Main Contractor or Sub-Contractor**

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12) **Value of Contract at time of Award**

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(As stipulated on signed Contract and/or Specific Once-Off Contract, please specify)

13) **Free Issue Material Value:**

(Included in Contract value)

YES

NO

14) **Contract Commencement Date:**

15) **Contact Completion Date:**

16) **Responsible for Arranging the Works Insurance:**

(Employer, Main Contractor or Sub-Contractor)

17) **Detailed Description of How Loss / Damage Occurred:**

18) **Party Responsible for Causing the Damage:**

(Client / Contractor / Sub-Contractor / Consulting Engineer / Employer)

19) **Name and Contact Detail of Party who Suffered the Loss/ Damage:**

20) **Estimated Cost of Repair / Replacement:**

21) **In the Event of Theft, how was Entry Gained:**

22) **Police Station & Reference Number:**

(Theft Claims Only)

I/We warrant that the foregoing information provided is true and correct, and that no information has been withheld in respect of the loss/damage. I/We undertake to advise Mirabilis Engineering Underwriters (Pty) Ltd in writing in the event of any changes to supplied information, and in the event of the recovery of any part of the property forming the subject of this claim.

Insured Signature: \_\_\_\_\_

Capacity: \_\_\_\_\_

Date: \_\_\_\_\_